

**Date:**

**Requested Job:**

|  |  |
| --- | --- |
| **NAME AND SURNAME**  | **DATE OF BIRTH AND PLACE**  |
| **MARITAL STATUS**  | **MILITARY SERVICE STATUS** |
| **NAME OF NEXT OF KIN & PHONE NO**: | **FOREIGN LANGUAGE AND LEVEL**: |
| **EDUCATION LEVEL****GRADUATED SCHOOL** | **TURKISH REPUBLIC I.D. NO** |
| **COMPETENCY OF CAPACITY & VALIDITY:** | **DATE OF EXPIRY MEDICAL EXAMINATION CERTIFICATE**  |
| **PASSPORT NO & PLACE OF ISSUE:**  | **PASSPORT DATE OF ISSUE & EXPIRY:** |
| **CERT. OF VACCINATION & DATE OF ISSUE & EXPIRY:** | **TURKISH SEAMAN’S BOOK NUMBER:** |
| **DATE OF EXPIRY USA VISA**  **DATE OF EXPIRY SCHENGEN VISA**   |
| **GMDSS – DATE OF COMPETENCY & VALIDITY & ACCESS NO;** |
| **FOREIGNER COMPETENCY CAPACITY & EXPIRE DATE (if available) :**  |
| **RESIDENCE ADDRESS**  | TEL : TEL :  Mobile :E-mail :  |
| **INDIVIDUAL NAMES AND TEL NUMBERS FOR YOUR REFERENCE** **1.****2.****3.** |

|  |
| --- |
| **Do you have any family members, relatives or friends living aboard (Europa, America, Australia, etc…) details?** |
| **Please write name of courses & trainings you attended related with your occupational needs.** |
| **Please write courses & trainings you attended other than occupational needs.** |
| **Please write reasons to leave from your previous company.** |

**Signature of the applicant**

**LIST OF THE CERTIFICATES (Bulk Carrier Fleet)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Certificates** | **Master** | **Chf.****Off** | **OOW** | **Chf.****Eng** | **Sec. Eng.** | **EOOW** | **Electr** | **Bosun** | **Pman** | **Fitter** | **A/B** | **Oiler** | **Cook** | **Stw.** |
| **Personal SurvTech.Train** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Element First Aid Train**  | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Fire Pr and Fire Fighting** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Per Saf & Social Resp.** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Prof Surv Craft & Res** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Watch Keeping** | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ |  |  |
| **Radar Obser& Plot Train** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Oper Use of ARPA** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Medical First Aid Train** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Medical Care Training** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Advanced Fire Fighting** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Ship Security Officer** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Security-Related Fam** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Security Awarenes Cert** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Designated Sec.Duties**  | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Bridge Res Management** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **ECDIS**  | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Type Spesific Ecdis Cert** | ☼ | ☼ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **ROC / Vhf comm. Cert.** | ☼ | ☼ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **Ship Handling**  | ✰ | ✰ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **Cargo&Ballast Handling** | ✰ | ✰ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **Eng Rm Team Manag** |  |  |  | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Cook Training Certificate** |  |  |  |  |  |  |  |  |  |  |  |  | ✰ |  |

✰ **(star) compulsory documents**

☼ **(sun) non-compulsory documents.**

**Previous vessels that the applicant worked on board**

**LIST OF THE CERTIFICATES (Tanker Fleet)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Certificates** | **Master** | **Chf.****Off** | **OOW** | **Chf.****Eng** | **Sec. Eng.** | **EOOW** | **Electr** | **Bosun** | **Pman** | **Fitter** | **A/B** | **Oiler** | **Cook** | **Stw.** |
| **Personal SurvTech.Train** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Element First Aid Train**  | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Fire Pr and Fire Fighting** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Per Saf & Social Resp.** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Prof Surv Craft & Res** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Watch Keeping** | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ |  |  |
| **Radar Obser& Plot Train** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Oper Use of ARPA** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Medical First Aid Train** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Medical Care Training** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Advanced Fire Fighting** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Oil Tanker Familiar** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Oil Tanker Opr(Speciali.)** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Chem.Tanker Famil** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
|  **Chem.Tanker Opr(Spec)** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Crude Oil Washing** | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ | ☼ |
| **Ship Security Officer** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Security-Related Fam** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Security Awarenes Cert** | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Designated Sec.Duties**  | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ | ✰ |
| **Bridge Res Management** | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **ECDIS**  | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |  |  |  |
| **Type Spesific Ecdis Cert** | ☼ | ☼ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **ROC / Vhf comm. Cert.** | ☼ | ☼ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **Ship Handling**  | ✰ | ✰ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **Cargo&Ballast Handling** | ✰ | ✰ | ☼ |  |  |  |  |  |  |  |  |  |  |  |
| **Eng Rm Team Manag** |  |  |  | ✰ | ✰ | ✰ |  |  |  |  |  |  |  |  |
| **Cook Training Certificate** |  |  |  |  |  |  |  |  |  |  |  |  | ✰ |  |

✰ **(star) compulsory documents**

☼ **(sun) non-compulsory documents.**

**Previous vessels that the applicant worked on board**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  **Vessel Name** | **Rank** | **Owner** | **Ship’s Type** | **SDWT** | **Working Period** | **YEARS** | **Salary** |
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**Company evaluation regarding applicant for sea service;**

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| --- | --- | --- | --- | --- | --- |
| **Applicant job title** | **Crewing Manager** | **Marine HSSEQ /Technical Superintendents**  | **Marine HSSEQ /Technical** **Managers** | **Fleet Manager**  | **Total Score** |
| Master |  |  |  |  |  |
| Chief Engineer |  |  |  |  |  |
| Chief Officer |  |  |  |  |  |
| Second Engineer |  |  |  |  |  |

**Score:** **The following person will confirm or refuse the employment of applicant after interviewed so that their confirmation score will be as follow:**

Crew Manager has points between 0 - 30 points

Fleet Manager and Marine&HSSEQ / Technical Managers 0 - 25 points

Marine&HSSEQ / Technical Superintendents 0 - 20 points

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant job title** | **Crewing Manager** | **Marine HSSEQ /Technical****Superintendent** | **Total Score** |
| Officer on Watch |  |  |  |
| Eng. Off. on Watch |  |  |  |
| Electrician |  |  |  |
| Deck Rating (...............) |  |  |  |
| Engine Rating (...............) |  |  |  |
| Catering (...............) |  |  |  |

**Score:** **The following person will confirm or refuse the employment of applicant after interviewed so that their confirmation score will be as follow:**

Crew Manager has points between 0 - 50 points

Marine&HSSEQ/Technical Superintendent has 0 - 50 points

**The applicant should have at least 60 points for beginning of his/her duty.**

**Employment process should be ceased / stopped if one of the evaluator issues 10 or lower points.**

|  |  |
| --- | --- |
| **If previously employed within Company managed ships note average score**  |  |
| **Reason for leaving Company Managed ships** |  |

**DEPARTMENTS’ COMMENTS ON JOB APPLICANT**

|  |
| --- |
| **Crewing Manager:****Evaluator: Sign:** |
| **Marine HSSEQ /Technical Superintendents:** **Evaluator: Sign:** |
| **Marine HSSEQ /Technical Managers:** **Evaluator: Sign:** |
| **Fleet Manager (interview for Senior Officers / Approval for Junior Officers ):****Evaluator: Sign:** |
| **COO: (Approval for Senior Officers only)**  **Sign:** |

**Note : This form will be filled for each applicants and will be kept in the personal file of the applicant.**